Instructions to use the excel Evaluation Tool

The evaluation tool calculates the Total Score based on the results of a comparison between offers.

Each evaluator picks the offers in couples and compare them.

We suppose that there are 3 evaluators and 10 offers.

Each evaluator reports the result of the evaluation in the “SimulazioneCommissari” page.

The comparison of the offers two by two by each evaluator leads to a triangular matrix of results, since Offer1 is compared to O2, O3, O4, O5, O6, O7, O8, O9 and O10.

Then offer 2 is compared to O3…O10 and so on, up to O9, which is compared to O10.

The commissioner has to input the result of the comparison, while the algorithm assigns the score.

The only pages that are important for the are Simulazione Commissari and Offerta Economica, while the rest are support pages and the Output page (SintesiSimulazione)

The meaning of the score is:

1= indifference

2= minimal preference;

3= low preference;

4= medium preference;

5 = high preference;

6 = maximum preference.

When we write Offer X 3 we want to say that Offer X is slightly preferred when compared to Offer Y.